

BOLSOVER / NORTH EAST DERBYSHIRE DISTRICT COUNCIL *

**RECORD OF DECISION TAKEN BY THE
Assistant Director of Governance and Monitoring Officer**

18 August 2015

Appointment of recruitment specialists for the appointment of a new Joint Chief Executive Officer for the 2 Councils.

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>BDC – Council on 1st April 2015 minute number 983.</p> <p>NEDDC – Council on 1st April 2015 minute number 734.</p> <p>Both of which gave the following delegation:-</p> <p>(4) The Assistant Director of Governance and Monitoring Officer be given delegated power, in consultation with the working party, to approve the recruitment process and to do anything necessary to ensure that the recruitment</p>	<p>Following a Procurement exercise the appointment of Gatenby Sanderson to assist in the recruitment of a new Joint Chief Executive Officer for the two Councils. The cost for the service is £14,750 plus VAT plus advertising costs.</p> <p>To approve the revised Job Description and person Specification for the Joint Chief executive role.</p>	<p>To ensure that suitable professional assistance is given to the two Councils during the recruitment process.</p> <p>To ensure that the Job Description and Person Specification are up to date at the point of advertisement.</p>	<p>To run the process using internal resources.</p> <p>This was rejected. This is the most senior post in the Strategic Alliance and fundamental to the future direction of the Strategic Alliance and the two Councils. The engagement of a suitable consultant will mean the role will reach a wider audience leading to a better likelihood of securing the right candidate.</p> <p>A procurement exercise was run with four tenderers being evaluated on the basis of quality and cost at the</p>	<p>None</p>

process runs smoothly.			end of the process. Gatenby Sanderson came top in the evaluation.	
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature: *Sarah Steubey*

Job title: Assistant Director of Governance and Monitoring Officer

To be completed by PA to Director of Transformation:

Unique Reference Number: ... NEDDC . DD/098/15/SS.....
 BDC DD/067/15/SS

Date decision may be implemented following call in (if necessary):N/A.....

Circulation to:

- Councillors
- Chief Executive
- Monitoring Officer
- Section 151 Officer
- Scrutiny Officer
- Internal Audit